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Parlament Ewropew Europees Parlement Parlement Europejski Parlamento Europeu Parlamentul European
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euroscola

D 201991 13.11.2019 EE-50115 Tartu
ESTONIA

Ms Elo Õun
TARTU KUTSEHARIDUSKESKUS
Kopli 1
EE-50115 Tartu
ESTONIA

Dear Teachers,

We are pleased to inform you that a group of **twenty four students** of your school, winners of the competition organized by our Liaison Office in your country, is invited to take part at the Euroscola programme of the **European Parliament in Strasbourg on Mai 15th 2020**. Please confirm your participation and return the documents filled in as soon as possible.

You will find all documents necessary to prepare for the Euroscola day on the following website <http://www.europarl.europa.eu/euroscola/en/documents.html>.

On the day of the visit, the head of the group will sign for a subsidy for each participant present up to a maximum of 24 students (age 16-18) and 2 teachers (minimum group size: 10 students and 1 teacher). The subsidy will be paid only for participants present the whole Euroscola day.

The subsidy per person will cover the travel (€ 394.56),
meal (€ 21,50),

as well as accommodation (€ 60) in case the group stays overnight. For your group the maximum available amount after deduction of the lunch in the European Parliament, would be € 12,377.56.

The amount of the subsidy will under no circumstances exceed the expenses actually incurred. Any other public contributions received must be declared by the group leader when settling accounts and will be deducted from the amount of the subsidy. Groups may not receive other subsidies from the EU budget. Payment of the financial contribution is subject to the adoption of the budget of the European Parliament for 2020.

The subsidy will be paid on the date of your arrival at the European Parliament in Strasbourg by bank transfer. It is essential that you provide us with the financial form 1 and with a financial identification bank-form with complete IBAN and SWIFT-codes.

Yours sincerely,

Luis MARTINEZ-GUILLEN
Head of the Liaison Office
of the European Parliament in Strasbourg

